

## HALLS AND GREEN SPACES COMMITTEE

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**Date:** Monday 9<sup>th</sup> March 2020  
**Title:** Progress on improvements & repairs since last meeting  
**Contact Officer:** Operations and Estates Officer – John Hickman

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### **BACKGROUND**

The purpose of this report is to update members on the progress of improvements and repairs undertaken by the Council's own direct workforce and Sub-contractors since the last meeting since the last meeting.

#### **Halls**

The Works team has carried out the redecoration, small repair works and assisted in the removal of Christmas Decorations within the Corn Exchange

Cotswold Security has carried out the Bi Annual Fire, Intruder, Emergency Lighting tests and Maintenance. They also installed a second HDD drive in the Corn Exchange CCTV system to ensure should a hard drive fail the second hard drive will continue recording and to increase storage of recordings from 10 days to 21 days before being recorded over.

Cotswold security have also ensured the Venue Manager and Halls booking administrator Lap tops are able to view live images of the CCTV system however they cannot view recorded images, this is only available via the Main recorder and can only be accessed by the Operations and Estates Officer.

Tec-Lec have been commissioned to carry out Emergency Light repairs within Burwell Hall, Corn Exchange and Town Hall.

#### **Play Areas**

Proludic have installed the new play equipment at the Leys Play Area and Burwell Play Area, however there is a delay with the installs at Moorland Road, Fieldmere Close and King Georges due to issues acquiring the Play Bark that has been ordered.

The works team has taken delivery of 90cubic meters of play bark that has been all been used on the Leys and Burwell play equipment to bring the safer surface levels up to the correct levels. Another 90cubic meters will need to be ordered in order to bring the levels up at both Fieldmere and Oxlease to the correct levels. The Operations and Estates Officer will order the Play Bark as soon as relevant funds are available.

The works team has carried out re-turfing works to the Leys Play Area and Splash Park, they have also relayed a lot of the grass matting that had become extremely uneven under some equipment.

The Works team has still to remove the grass matting and replace with bunding and play bark at the leys Recreation Ground as agreed by the previous council.

The works team have power washed the safer surfaces at Quarry Road as these were becoming covered in algae making them slippery and a H&S hazard.

### **Preparations for Summer Sports**

The Works team at the time of writing this report are carrying out preparations for summer sports at both bowls' greens West Witney and the Leys.

### **Footpath Works**

Both the new footpath at the Leys to Buttercross works and the resurfacing works at West Witney Bowls Green have now been completed.

### **Lake and Country Park**

The works team have carried out footpath repair works at the Lake and Country Park, they have also prepared some old benches removed from other council areas during refurbishment works etc. These will be installed in areas around the Lake and Country Park in the near future replacing some of the old rotting log and plank seats and also locating in some new areas as additional seating provision.

There are also two old aluminium picnic benches that will be installed on the far side of the lake where groups often congregate and sit and picnic etc. during the summer.

The Operations and Estates Officer has ordered this year's budgets recycling litter bins it is intended to replace the existing old and damaged litter bins around the lake and country park with these. Should more bins be required than are available more can be ordered from next financial year's budget line.

The Works team will need to assess the river and lake banksides in the coming weeks once the flood waters have receded in order to see if any remedial works are required.

## **Emma's Dyke**

The Operations and Estates Officer has looked at the required amount of fencing in order to prevent easy/accidental access into Emma's Dyke and will require to order approx. 250lm of post wire and rail fencing for this purpose and 2 warning signs. There is currently only £465 left of the £2,700 annual budget in the Country Park Equipment budget line 206/4042 that is used currently for maintenance works at the Lake and Country Park. This will be rolled over into next years budget to assist with the purchase of these materials.

## **Cemeteries**

The Footpaths within Tower Hill Cemetery middle section have been power washed by the works team to remove the algae.

## **ENVIRONMENTAL IMPACT**

Having declared a Climate Change Emergency at its Council meeting on 26 June 2019 – with this in mind Councillors should have due regard to the environmental impact of any decisions they make with regard to its facilities and services it operates.

## **RISK**

In decision making Councillors should give consideration to any risks to the Council and any action it can take to limit or negate its liability.

## **FINANCIAL IMPLICATIONS**

The remaining budget in 206/4042 be rolled over into the 2020/21 budget towards costs for fencing materials regarding Emma's Dyke.

## **RECOMMENDATIONS**

Member are invited to note the report and agree that the remaining budget of £465 in 206/4042 be rolled over into the 2020/21 budget towards costs for fencing materials regarding Emma's Dyke at the Lake and Country Park.